

MINUTES OF FIRST MEETING OF DIRECTORS of The
Margaret Eaton School of Literature and
Expression held at the City of Toronto on the
day of 1906, at
o'clock.

PRESENT: ~~Nathaniel Burwash~~, Timothy Eaton, Margaret Wilson
Eaton, Margaret Proctor Burwash, Emma Scott Raff,
John Craig Eaton and Harry McGee.

MOVED by

SECONDED by

THAT Mr. 76 take the chair and that Mr. J. W.
be Secretary to this meeting.

Carried.

MOVED by

SECONDED by

THAT Mr. Chancellor B be President of the Company.
and Secretary -

Carried.

MOVED by

SECONDED by

THAT the following be the general By-Laws of the
Company.

(Here insert By-Laws)

Carried.

MOVED by

SECONDED by

THAT this meeting do now adjourn.

Carried.

MOVED by Mrs R
Sec " Hmcl that

MINUTES OF A GENERAL MEETING OF THE SHAREHOLDERS
of The Margaret Eaton School of Literature and
Expression held at the City of Toronto on the
day of 1906, at o'clock.

PRESENT: ~~Nathaniel Burwash~~, Timothy Eaton, Margaret Wilson
Eaton, Margaret Proctor Burwash, Emma Scott Raff,
John Craig Eaton and Harry McGee.

The President took the chair.

MOVED by

148
SECONDED by

THAT Mr act as Secretary of the meeting.

Carried.

MOVED by

SECONDED by

THAT the Minutes of the Directors' meeting just held
be read and approved.

Carried.

MOVED by

SECONDED by

THAT the general By-Laws of the Company passed by the
Directors and numbered from 1 to 15 inclusive be approved,
ratified and confirmed.

Carried.

MOVED by

SECONDED by

THAT this meeting do now adjourn.

Carried.

Re -

The Margaret Eaton School of
Literature and Expression.

M I N U T E S .

MARGARET EATON SCHOOL OF LITERATURE AND EXPRESSION.

Minutes of the Annual Meeting of Shareholders held
October 24th, 1911, at 7.30 P.M. at the residence of Mrs. T. Eaton,
182 Lowther Ave.

Present - ~~Chancellor Burwash~~, Mrs. T. Eaton, ^{ds} Mrs. Burn-
side, Mrs. E. Scott-Raff, Mrs. Burwash, ~~Messrs. J.C. Eaton~~, R.Y. Eaton and
H. McGee.

Appointment Mrs Burwash
~~The President~~ took the Chair and Mr. J. J. Vaughan
acted as Secretary.

The Minutes of the Annual Meeting of Shareholders
held October 25th, 1910 were read.

MOVED BY *Paye*

SECONDED BY *Mrs R*

That the Minutes of the Meeting as read be confirmed.

— A general report was made by the Principal. X

Financial Statements for the year ending May 31st, 1911
consisting of balance sheet, statements of income and expenditure and
Auditor's report were laid before the Shareholders.

MOVED BY *Hmely*

SECONDED BY *Mrs E*

That these Financial Statements be approved and adopted.

MOVED BY *Mrs VE*

SECONDED BY *Mrs JSB*

That the Board of Directors for the ensuing year be Chancellor Burwash,
Mrs. T. Eaton, Mrs. J.S. Burnside, Mrs. Burwash, Mrs. E. Scott-Raff, Messrs.
J.C. Eaton, R.Y. Eaton, H. McGee.

MOVED BY *Paye*

SECONDED BY *Hmely*

That *mrl*

be Auditor for the ensuing year.

MOVED BY *Mrs B Quinn*

SECONDED BY *Paye Rarr*

That the Shareholders Annual Meeting be changed from the fourth Tuesday in
October to the fourth ~~Monday~~ *Monday* in October.

MOVED BY *Paye Hmely*

SECONDED BY *Hmely Mrs Burnside*

That this Meeting adjourn.

To the President and Board of Directors

of the Margaret Eaton School of Literature and Expression.
President Burwash, Mrs. Eaton, Ladies and Gentlemen:-

To form a true estimate of the work as it now is, through its development and progress since the opening in January 1907, is a difficult task to one within the working circle of the school and even more difficult to an outsider. True, we have statistics, but they do not give us any idea of relative values and as this is a school primarily for development, its progress and the value of its training can only be determined by time.

Our statistics show that in October of the year 1907, when we began the work of the new school in the schoolroom of the Baptist Church just over the way, the majority of the new pupils were seeking training for the stage. Of the dramatic department of this school, cradled in a church, and of these its students, I could write and say much. That some of them did not understand us nor our work is shown by their report of our cause. It is gratifying to note how the personnel of the school has changed since then. In that first year of 1906 - 1907, one hundred and twenty-two students were registered in the different departments of the school's activities and the receipts of the school for that year amounted to \$ 3,529.75.

In the year 1907 - 1908 we were again besieged by stage-struck students and it was a discouraging experience to find students turning away from our doors when we outlined our courses of study, instruction which had to do first with the education of the individual before that individual would be in a position to give anything to the world from stage or platform. During that year our registration was one hundred and sixty pupils and our receipts totalled \$ 3,387.02.

In 1908 - 1909 the work was not only better organized but was becoming better known and we found students coming to inquire about the educational courses outlined in our calendar. Mothers came to inquire for individual instruction and residence life in a school that stood for development of the individual, and that year we registered students for English Literature, German, French, Physical

discontinued
summer school

Culture, Voice Culture and Household Science to the number of one hundred and sixty one. In that same year we raised the educational standard to matriculation for those wanting teachers' training. The receipts were \$ 3,647.76.

1909 - 1910 ushered in a new class of students, girls from the colleges of our own city who wanted specialists' training, some with matriculation to take a teacher's course, and some needing individual training that could not be obtained in other colleges. In the year 1909 - 1910 we registered two hundred and one students and increased our revenue to \$ 4,077.21, but Mrs. Eaton and our Directors generously increased our teachers' salaries thereby increasing the loss to Mrs. Eaton's account to \$ 1,573.63.

Last year 1910 - 1911 brought us most desirable students, earnest, intelligent girls who believe in themselves and are proving that they are willing to work. The report of our official auditor is gratifying, showing that the registration has increased to two hundred and sixty, and the receipts of the year to \$ 5,824.26, thereby reducing the loss to \$ 682.64.

In review of the work, we believe that our students are our greatest advertising medium, for in answer to the question: "How did you find our school?", we invariably hear: "One of my friends told me of it". Our graduate students are holding responsible positions in colleges and other educational institutions and command salaries ranging from seven hundred to fifteen hundred dollars a year.

There is a growing interest in the school. Letters of inquiry and requests for calendars come from all over the Dominion, and even from India. This summer, numbers of letters and cards have come from the North West. Our handicap is that we have not a residence. These out-of-town letters are all asking: "Can I place my daughter in a residence connected with your school?" What is your advice in this matter? Would it be possible to take a house and begin in a very simple way? Mrs. Burwash who has had experience in this work can give us valuable information regarding the financial outlook of such a home.

We need the enclosed list of books to successfully carry on the work of the school. Mrs. Aikens who has charge of the History department is working with Professor Wrong on a History outline which includes a library degree with the list of books enclosed. Her work this year will be augmented

because of the individual work in Composition and Rhetoric. I therefore ask that she be given the sum of one hundred dollars for sixty lectures and the balance of forty periods be given to individual instruction and library work for individual students.

✓ Fraulein Notnagel has asked for leave of absence during the season 1911 - 1912. We have found Fraulein Kittelmann to be a very good teacher and, with your consent, would assign her the work done by Fraulein Notnagel at \$1.50 per lecture.

X
I have now ready for the printer a compilation of Classics to take the place of Dr. Curry's compilation which we have been using in our school. We should be able to place these books in the hands of our students for much less money than that charged by the Expression Company of Boston, if we could have them printed here. What is your advice?

Respectfully submitted,

Emmalie A. Raff



The **Margaret Eaton School Digital Collection** is a not-for-profit resource created in 2014-2015 to assist scholars, researchers, educators, and students to discover the Margaret Eaton School archives housed in the Peter Turkstra Library at Redeemer University College. Copyright of the digital images is the property of Redeemer University College, Ancaster, Canada and the images may not be copied or emailed to multiple sites without the copyright holder's express written permission. However, users may print, download, or email digital images for individual non-commercial use. To learn more about this project or to search the digital collection, go to <http://libguides.redeemer.ca/mes>.